

Derby Housing Authority Minutes Special Meeting August 16, 2018

2018 AUG 17 AM 8:48

The special meeting of the Derby Housing Authority was called to order at 7:32 pm by Linda Fusco, Chairperson; and was followed by the Pledge of Allegiance.

Roll Call

Present: Linda Fusco, Chairperson, Adam Pacheco, Vice-Chairperson, Kathleen Ducharme, Secretary, and Michael Mazzola, Resident Commissioner.

Also Present: Ellen Oczkowski, Robert Henderson

Excused: Robert Lisi, Treasurer,

Old Business

- Approval of Administrative Plan

Ms. Fusco led the board through the corrections, additions and deletions of the Administrative Plan. The final corrected Plan will be ready for approval at the September DHA meeting.

Ms. Fusco asked for a motion to be made for the document to be amended as we have gone through them for the past two meetings. Mr. Pacheco made the motion for the Derby Administrative Plan to be approved with the provisions made at this meeting, seconded by Ms. Ducharme. Motion Carried.

DHA Special Meeting Minutes

August 9, 2018

- Discussion and possible action on Prices for Opening the Section 8 Waiting List

Mr. Henderson has been working with Happy Software and PHA Web. He will continue to communicate with both companies. Mr. Henderson advised the board if PHA Web provides a good offer it would be in the boards best interest to stay with PHA Web. He will address this at the September meeting.

- Discussion and Possible Action on Repairs to Sidewalks, Parking Lots, Driveways and Catch Basins

Ms. Fusco presented the quote from Frank Pepe Construction, LLC to review. Mr. Pacheco asked how many other quotes were received. Ellen advised that at least three companies had been contacted, but did not respond and provided no estimates.

Mr. Pacheco made a motion to award Frank Pepe Construction LLC the contract as proposed to make repairs to Stygar Terrace as well as Guardiano Terrace for the amount of \$19,000 as was put forth in the quote on July 31, 2018, seconded by Mr. Mazzola. Motion Carried.

- Discussion and Possible Action on Payment Owed to Quisenberry for 1423 Redevelopment of the H-J Barron Block Contract

There was discussion to pay the bill to Quisenberry for work done on the Barron Block.

Ms. Fusco made a motion to pay \$24,272.47 to Quisenberry, Arcari, Malik LLC for the work done in 2015 on the Barron Block, seconded by Mr. Mazzola. Motion Carried.

Adjournment

A motion to adjourn the meeting at 8:36 pm was made by Mr. Pacheco and seconded by Ms. Ducharme. Motion Carried.

Respectfully submitted,

Meg Martins

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Recording Secretary

DHA Special Meeting Minutes

August 9, 2018
