

## Board of Commissioners

Linda Fusco, Chairperson

Adam Pacheco, Vice Chairman

Kathleen Ducharme, Secretary

Robert Lisi, Treasurer

Michael Mazzola, Resident Commissioner

# Derby Housing Authority

## October 4, 2018 Meeting

The Derby Housing Authority meeting was called to order at   pm by Linda Fusco, Chairperson; and was followed by the Pledge of Allegiance.

### Roll Call

Present: Linda Fusco, Chairperson, Adam Pacheco, Vice-Chairperson, Michael Mazzola, Resident Commission.

Also Present: Ellen Oczkowski

Excused: Robert Lisi, Treasurer, Kathleen Ducharme, Secretary

### Approval of Minutes:

September 6, 2018 Meeting

***A motion to approve the minutes of the September 6, 2018 Meeting was made by Mr. Mazzola and seconded by Mr. Pacheco. Motion Carried.***

### Additions, Deletions, Corrections

Ms. Fusco explained that Robert Henderson had a medical procedure done today and he will not be able to make his presentation tonight.

***A motion was made by Ms. Fusco to delete #8, Sections a. and b., this eliminates all New Business. The motion was seconded by Mr. Pacheco. Motion Carried.***

### Public Portion

Carol Hayton- 23 Guardiano Terrace- Would like to ask if smoking of any kind even if it is legal medical marijuana is it prohibited within the apartments. She feels they should be smoking outside. Mr. Pacheco confirmed that smoking of any kind is not allowed within the units. Ms. Fusco will issue something that will pertain to this issue in the next newsletter.

Delia Fortier - 24 Guardiano Terrace – There is a problem with the washing machines and dryers. She started a petition. She has complained numerous times about the condition of these machines. Ellen has an appointment on October 11<sup>th</sup> to meet with the company who has the contract for these machines. At that time they will ask what will be done about the bad service and condition of the machines. Mr. Pacheco said he will meet with the company and if necessary will find another company to use.

Loretta Sexton – 29 Stygar Terrace has concerns about residents who are feeding the animals. Mr. Pacheco has told them not to do this in the past and it has been put in the newsletters but the same people are doing this. Ms. Fusco will ask Dawn to have group discussions about the dangers this presents.

Sue Pease – 3 Stygar Terrace asked who is responsible for cleaning the community room and emptying the garbage. It only got cleaned out once. She had to clean and empty the garbage. Ellen will talk with Lou and Anna about it. Everyone else is extremely pleased with Lou and he has been doing a great job everywhere else.

Ms. Fusco closed the public portion of the meeting.

### Old Business

a. Discussion and Possible Action on Consultant for SSHP Grant:

Ms. Fusco explained at the last meeting there was a need to find a consultant to apply for the grant that didn't get handed in. Three companies have been identified, they have all been sent copies of the work that has been done the last time and the scope of work. The first appointment will take place tomorrow.

b. Discussion of the Possible Action on change in Robert Henderson's salary:

Ms. Fusco explained at the last meeting Robert Henderson's salary was approved but when figuring out the rates the salary needs to be adjusted \$12. The correct salary should be \$56,602. ***Mr. Pacheco made a motion to move Robert Henderson's salary to \$56,602 annually, hourly rate of \$31.10 and weekly rate of \$1088.50, Mr. Mazzola seconded the motion. Motion Carried.***

# HOUSING AUTHORITY CITY OF DERBY

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Commissioner

## SUBSIDIZED HOUSING AUTHORITY REPORT MONTH OF SEPTEMBER, 2018

### STATE ELDERLY SITES

#### STYGAR TERRACE

# 6 Vacant

Resident Concerns:

CICIA MANOR

No Vacancies

Resident Concerns:

#### LAKEVIEW APARTMENT

Resident Concerns

#### MISCELLANEOUS

1. Paid vouchers and bills are available for review.

#### SECTION 8 PROGRAM

1. Landlord checks for the month of October, 2018 were processed and will be mailed on October 1, 2018.
2. Paid vouchers and bills are available for review.
3. PIC Reporting is currently at 95.

***Ms. Fusco made a motion to accept the Directors Report, Mr. Pacheco seconded the motion.  
Motion Carried.***

Adjournment

***A motion to adjourn the meeting was made by Mr. Pacheco, seconded by Mr. Mazzola.  
Motion Carried. The meeting was adjourned at 6:52 pm.***

Respectfully submitted,

*Meg Martins*

Meg Martins  
Recording Secretary

\*\* These minutes are subject to the approval of the Derby Housing Authority at their next schedule meeting.